

**HACKETTSTOWN REGIONAL MEDICAL CENTER
LABORATORY POLICY MANUAL**

RAPE CASES

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PRINCIPLE

To instruct staff to use only the specimen kit provided by the State Police or the Prosecutor, when obtaining specimens from parties named in a rape case. This directive is mandatory as the specimens may become legal evidence in a court of law. It is illegal to deviate from the printed procedure or to use any venipuncture equipment other than that which is provided in the above mentioned specimen kit.

PROCEDURE:

As follows.

1. Obtain kit from proper authorities.
2. Carefully read any instructions provided in the kit.
3. Check the condition and expiration date of equipment in the kit.
4. Proceed with the draw. Label all tubes properly.
5. Return all specimens to the kit along with any forms to the proper authority.